

## Excavation Site Super

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### Job Description

Summary: Manage and Supervise employees in all areas of excavation. Solve employee issues and help organize projects.

Qualifications: 5 years of experience, reliable transportation.

Essential Functions and Responsibilities:

- Be knowledgeable of and observe proper operating procedures and safety practices; including proper procedures when digging where underground utilities may exist
- Utilize required personal protective equipment ( hearing protection, work boots, hard hat, ect.)
- Display an awareness of construction detail to ensure delivery of homes that meet customer expectations when dealing with customers
- Order materials and supplies to complete the job
- Conduct site walks with customers
- Inspect all phases of site work for quality, per plans and specifications.
- Install sewer and water services
- Schedule municipal inspections
- Recommend cost and scheduling improvements
- Communicate with HR on employment issues
- Delegate responsibilities to subordinates and ensure their performance
- Verify employee time cards for appropriate coding and time and approve prior to submitting to payroll
- Assist in the set-up and operation of laser guidance equipment for pipe evolution and placement as necessary
- Ensure trenches or culverts are properly graded
- Monitor and enforce safe working conditions and activities
- Complete daily log entries
- Other duties as assigned

Job Competencies:

- Ability to work outdoors
- organizational skills
- Ability to develop employees that can grow within the company while ensuring they achieve their career goals
- Ability to solve, anticipate and prevent problems.
- Ability to communicate well with all levels of individuals.
- Ability to use automatic level, GPS equipment, and laser
- Ability to read and understand site plans
- Knowledge of soil conditions

Job Type: Full-time

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Pay: \$60,000.00 - \$70,000.00 per year